

COORDINATED ENTRY REFINEMENT STAKEHOLDER MEETINGS

STAKEHOLDER MEETING – December 8, 2022

ATTENDANCE	P	Alison Jorgensen (CCS)*		Heather Wood (Safehomes)		Phillip Priest (SA)
P = Present	P	Amanda Holcomb (2-1-1 VA)		Capt. Rusell Clay (SA)		Kendall Hall (ARCH)
		Amy Shirkey (CCS)	P	Holly Sparks (CSH)		Sandy Peggins (City/CI)
	P	Ben Bristoll (CCS/HMIS)*	P	Hope Browning (City/HUD)*	P	Stacey Sheppard (TAP)
		Bill Duncan (BRILC)		Bailey Lind (SA)		Tanyia Jones (VAMC)
	P	Brian Burnette (CCS)*		Lt. Laura Tidman (SA)		Tina Moore (FPGR)
		Brittany Huffer (BRBH/PATH)	P	Marie Beebe (FPGR)	P	Joan Domenech (CSH/HUD)
		Bruce Loving (RAM)	P	Matt Crookshank (City)*		Kevin Liptrap (ARCH)
	P	Hannah Evans (BRBH/PATH)	P	Paula Prince (RUC/BRICH)	P	Evelyn Jordan (TAP SSVF)
		Hannah Jarrett (TAP)	P	Mariam DiPasquale (FPGR)		Courtney Downs (ARCH)
	P	Jo Nelson (TAP)		Suzanne Cook (RM)		Lana Stewart (RM)
		Pat Trees (Safehomes)	P	Matthew Wasikiewicz (VDH)		Phillip Priest (SA)
		Jeffrey Doyle (VAMC)				* CE Leadership Team

) **Review of PRIORITIZATION – Session Three (see PPT slides and the Vulnerability Assessment Document)**

- **Homeless Vulnerability** - Reviewed the decision on the new community vulnerability assessment scoring issue from the last meeting – we committed to giving 2 points to households with a child under 18 in Section 1. We also reviewed some small changes to wording for a few items.
- **Other Referrals/Program Matching** – We also reviewed some of the items that will be in a prevention assessment that is still a work in progress.

) **COORDINATED ENTRY CLARITY HMIS FUNCTIONALITY DEMONSTRATION – Ben Bristoll**

- Ben reviewed how CE is set up in HMIS including the program, CE events, the community queue, and how users will enroll new clients.
 - **Questions/Comments:**
 -) **Paula** – What will we do about clients whose vulnerability score never moves them up to deserve a referral? Will we monitor length of time on the CQ? Brian responded: Yes, that will be a SPM issue to monitor and we should probably make that a part of case conferencing to review those who have been on a long time without a referral so CMs can advocate for clients to have their vulnerability reassessed.

) **TODAY'S TOPIC – REFERRALS**

- **Reviewed options for a Coordinated Entry Workflow for Literally Homeless households (See Workflow Document)**
- **Identifying Access Points** – We would like to ask the following providers to be CE Access Points going forward because they are first contact for most of our homeless households: Family Promise, Rescue Mission, Trust House, HAT, TAP DVS, and Safehomes.
 - **Questions/Comments:**
 -) **Paula** – Should RAM be an Access Point? Ideally, yes, but there are concerns over their staff capacity to keep up with CE enrollments. Matt suggested that HAT staff could do CE enrollments at RAM on certain days of the week.
 -) **Evelyn** – Could TAP SSVF be an access point as well because street homeless individuals make contact with them regularly.
- **Option A** – Access Point staff create a CE enrollment, conduct the vulnerability assessment, and refers to the Community Queue (CQ). Central Intake staff manage the CQ and refer clients to programs based on project eligibility.
- **Option B** – Access Point staff create a CE enrollment, conduct the vulnerability assessment, and refers to the Community Queue (CQ). **Access Points refer clients directly to community programs (RRH and PSH) from the Community Queue based on project eligibility.**
 - **Hope** – How are we going to deal with the CQ when there are no program openings? Matt – that is one of the issues that needs more planning to address. Brian – It shows us how important it is to get more financial assistance providers to participate in CE so we have more options than just RRH and PSH for making referrals.
 - **Marie** – How will we deal with program openings if there are clients who have received a referral but have a high level of barriers that lengthens their housing search process? Will they continue to hold a program spot that prevents new clients from being added? Brian – I don't think we should have a rigid program opening number. Internally, the CHRC staff case conference our ability to offer new openings based on how individual cases are going. Hope – We should create policies on how long resources are tied to a program opening if the client is difficult to house. Let's put that on the table for planning and discussion.

) **NEXT Stakeholder meeting – Thursday, 01/05/2023 at 10am***

) **NEXT STEPS:**

- **All Stakeholders with programs that participate in Coordinated Entry should fill out the “Project Eligibility Worksheet” that Matt Crookshank sent out with this week’s meeting reminder and will be sent out with these minutes.**