



Blue Ridge Continuum of Care

Meeting Minutes

Tuesday, August 15, 2017

ATTENDANCE	P	Aaron Fallon		Jo Nelson	P	Matt Crookshank
P = Present		Aaron Dowdy		Katherine Beverage	P	Marie Muddiman
- = Absent	P	Brenda Thornton		Karen Mason		Captain Monica Seiler
	P	Ben Bristoll		Karen Michalski-Karney		Patrick Critzer
	P	Carol Tuning		Karen McNally		Sarah Parrott
	P	Cheryl Likens	P	Kim Gembala		Shannon Bardales
		Chris Campbell		Kristen Moses	P	Tamy Mann
	P	Dan Merenda	P	Kristin Adkins	P	Tanyia Jones
		Debbie Sawyer		Leslie Leedy	P	Tracy Kochel
	P	Emily Jewett		Lisha McCargo	P	Susan Trout
	P	Jeanne McCormack				
GUESTS	P	Alison Jorgensen				

- **Welcome and introductions – Marie Muddiman, Co-Chair**
 - Introductions by those in attendance.

- **CoC Application and Update – Carol Tuning**
 - The planning committee has met and developed the timeline to complete the application.
 - There is a 6% reduction in annual renewal demand but there is opportunity for permanent housing bonus funds.
 - A draft will be available for review at the next CoC meeting.
 - The committee hopes to submit the application to the City of Roanoke by September 22.
 - Matt Crookshank reviewed the Permanent Housing Bonus Project which will provide RRH resources for single adults. Bonus money is tied to the overall CoC score so it is not guaranteed we will receive the funds.

- **Symposium Feedback – Alison Jorgensen**
 - The evaluation survey for the Symposium has revealed many positive responses for most areas (Excellent, Very Good). Ms. Jorgensen provided an overview of survey results to the committee. An email will be sent to symposium attendees as a reminder to complete the survey.

- **Introduction of CoC Website and Community Video – Alison Jorgensen**
 - Alison Jorgensen navigated the CoC website for those in attendance.



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- If a partner agency would like to be linked to the website, contact Alison Jorgensen.
- The Community Video (produced by RVTV) was shown and is posted to the CoC website.
- **BNL Committee Updates**
 - Family – Marie Muddiman said the committee is pleased with the progress of long-term shelter guests moving to permanent housing. There are 20 active, 4 RYSE families; 100 families have been housed through the committee since July 2016.
 - Youth – There were 8 active youth clients, 2 have recently been housed.
 - Veteran – There are 23 active veterans; 15 are targeted for PSH.
- **Update on Coordinated Entry Policy and Procedures – Dan Merenda**
 - The Coordinated Entry Policy and Procedures manual is being developed for review by the CoC committee. The manual should be completed before this year's HUD application so it can be considered as another achievement of the CoC.
 - The Permanent Supportive Housing Disability Certification form was distributed for review.
 - The form must be signed by a licensed health care professional.
 - Marie Muddiman moved a motion to have this certification form be included in the PSH manual for community wide use. Kristen Moses second the motion. There was a unanimous vote by those present.
- **Other Announcements**
 - Carol Tuning announced a group has 300 backpacks to provide to homeless youth in need. Let Carol know if anyone can identify how to assist with distribution. Suggestions were made to distribute through the HAT Team, RAM House and the Samaritan Inn.
 - Marie Muddiman distributed copies of the newspaper article on Family Promise's 20th anniversary.
 - HMIS is developing a customized intake form for the Rescue Mission. Draft should be done by the end of this week. Next steps will be to create bed configurations in the system and begin training staff and system use/data entry.
 - Matt Crookshank, Carol Tuning, Tamy Mann, Tracy Kochel and Teri Hostetter attended the NAEH Conference and encouraged others to go next year. Carol suggested they need the ability for those who could not afford to attend have the ability to remote in to hear the sessions.
 - Matt and Carol went to the NOFA sessions to hear how other communities are strategizing on allocating resources. The Q&A portion of the NOFA sessions with HUD was very helpful.
 - Tracy Kochel and Carol Tuning are making a presentation at the Virginia Housing Alliance Conference in Richmond discussing the relationship between CoC and the local CSB.
 - Dan Merenda is on a panel at the VHA Conference to discuss having partnerships during a time of dwindling resources and innovative approaches to building capacity when resources are



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scarce.

- Cheryl Likens, Blue Ridge Behavioral Healthcare, announced they have received a base grant to house 50 SMI (and/or substance abuse) clients in PSH. The CoC will coordinate with other agencies to fulfill the need in our service area. BRBH will work with the CoC through the BNL committees to coordinate placements. Use of HMIS for these beds will also be explored.
- Tanyia Jones will be sending a survey to CoC members and asked that members take a few minutes to complete the questions to advocate for additional SSVF and HUD-VASH resources for our region.

**The next meeting of the CoC will be September 19, 2017
at the Council of Community Services**