



# Blue Ridge Continuum of Care

## Meeting Minutes

**Tuesday, June 20, 2017**

<b>ATTENDANCE</b>	<b>P</b>	Aaron Fallon	-	Jessica Farmer	<b>P</b>	Matt Crookshank
<b>P = Present</b>	<b>P</b>	Aaron Dowdy	<b>P</b>	Jo Nelson	-	Marie Muddiman
<b>- = Absent</b>	<b>P</b>	Brenda Thornton	-	Karen Mason	<b>P</b>	Captain Monica Seiler
	<b>P</b>	Ben Bristoll	<b>P</b>	Karen Michalski-Karney	-	Patrick Critzer
	<b>P</b>	Carol Tuning	-	Karen McNally	-	Sarah Parrott
	-	Chris Campbell	<b>P</b>	Kim Gembala	-	Shannon Bardales
	<b>P</b>	Dan Merenda	<b>P</b>	Kristen Moses	<b>P</b>	Tamy Mann
	<b>P</b>	Debbie Sawyer	<b>P</b>	Kristin Adkins	<b>P</b>	Tanyia Jones
	<b>P</b>	Emily Jewett	<b>P</b>	Leslie Leedy	<b>P</b>	Tracy Kochel
	<b>P</b>	Jeanne McCormak	<b>P</b>	Lisha McCargo	<b>P</b>	Susan Trout
<b>GUESTS</b>	<b>P</b>	Kim Roldan	<b>P</b>	Alec Manning	<b>P</b>	Laura Burleson

- **Welcome and introductions – Carol Tuning, Chair**
  - Introductions by those in attendance.
- **Nomination of New Co-Chair – Carol Tuning**
  - Marie Muddiman was unanimously voted by those attending to be Co-Chair for the new year.
- **ARCH Services Update – Jeanne McCormak**
  - Jeanne McCormak introduced herself as the interim Executive Director of ARCH Services and stated she is focusing on their mission statement and has a great team in place to move forward and concentrate on client needs.
- **FY17 DVS Homeless Fund Allocation – Jo Nelson**
  - Department of Veteran Services fund for the new year is \$150,000 which is held for emergency funds for veterans who are not eligible for other agency funds. Last year, funds were depleted by August.
  - TAP is requesting to be the reimbursement designee for the CoC again this year since they currently disburse the SSVF funds.
  - Motion was made by Brenda Thornton to designate TAP as the entity to disburse DVS Homeless Funds. Tracy Kochel seconded the motion. Those present voted unanimously to approve.



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- **Salvation Army Presentation – Captain Monica Seiler**
  - Captain Monica Seiler and Alec Manning, intern from JMU, provided a Power Point presentation on the proposed Salvation Army Day Center for youth.
  - The vacant community center under the gym at the Dale Avenue offices is being renovated for a safe, non-judgmental space for 18-24 year olds to receive services.
  - Scheduled opening is October 1, 2017. Program Director, Program Coordinator, two Street Outreach positions, and trained volunteers will staff the facility.
  - A 24/hour hotline will also be available.
- **Communication Strategy Update – Dan Merenda**
  - Dan Merenda distributed a list of key components and script for the video that the Marketing Committee has developed.
  - Carol Tuning will set up a meeting with the marketing firm in the near future to begin producing the video.
- **Spending Plan and System Performance Measures Report – Matt Crookshank**
  - Matt reviewed the status of spending VHSP, CoC, and ESG grant funds. Spending is on target in most cases; several HUD CoC grants have ending dates that vary.
  - Performance Measures Report was distributed via email with the agenda for today's meeting. This information was submitted to earlier in June to HUD for FY2016.
  - Some of the length of stay figures are high due to completing missing data for Rescue Mission clients. Data Quality standards will be monitored closely in the future.
- **Other Announcements**
  - August 7 – “Retooling Our Crisis Response System” – Salem Civic Center
  - Dan Merenda invited the group to review the 2-1-1VA website, [www.va.211counts.org](http://www.va.211counts.org), which displays pertinent information for our service area for any given period.
  - NAEH Conference is in Washington, DC in July. Several members will be attending.

**The next meeting of the CoC will be August 15, 2017  
at the Council of Community Services**