



# Blue Ridge Continuum of Care

## Meeting Minutes

**Tuesday, January 17, 2017**

<b>ATTENDANCE</b>	<b>P</b>	Aaron Fallon	-	David Bustamante	<b>P</b>	Leslie Leedy
<b>P = Present</b>	<b>P</b>	Ali Hamed-Moore	-	Emily Jewett	<b>P</b>	Lisha McCargo
<b>- = Absent</b>	-	Brenda Thornton	-	Jamie Starkey	<b>P</b>	Matt Crookshank
	-	Ben Bristol	-	Jessica Farmer	-	Malora Horn
	-	Bruce Phipps	-	Karen Mason	-	Marie Muddiman
	<b>P</b>	Carol Tuning	-	Karen Michalski-Karney	<b>P</b>	Captain Monica Seiler
	-	Chris Campbell	-	Karen McNally	<b>P</b>	Shannon Bardales
	-	Christina Schoendorf	<b>P</b>	Katie Poulos	-	Tanyia Jones
	-	Christine Gill	-	Kim Gembala	-	Tracy Kochel
	<b>P</b>	Dan Merenda	<b>P</b>	Kristen Moses	<b>P</b>	Tamy Mann
			-	Kristin Adkins	-	Wayne/Georgia Meadows
<b>GUESTS</b>	<b>P</b>	Alison Jorgensen				

- **Welcome and introductions – Carol Tuning, Chair**
  - Introductions by those in attendance.
- **TAP SSVF Letter of Support – Kristen Moses**
  - Kristen Moses is coordinating a one-year renewal SSVF grant application, due February 1. The grant process is very competitive this year.
  - Carol Tuning asked CoC members if a Letter of Support should be written for TAP. All approved by a verbal vote.
- **HUD Award Announcements – Carol Tuning**
  - Carol Tuning was pleased to announce approval of funding for programs, with exception of TAP Vinton PSH Project. Other members in the CoC are suggesting programs that may support maintaining the TAP program. We will continue to ensure individuals' needs are met.

Blue Ridge CoC Planning Project	\$40,550	Coordinated Assessment System	\$49,070
City of Rke HAT	\$140,422	Healing Haven	\$373,046
Heroes Haven PSH	\$79,617	HMIS	\$96,060
Trust House Case Mgmt	\$56,476		

- Three projects were reallocated to become “Healing Haven” supported by ARCH.



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- **Homelink Procedures Manual – Carol Tuning**
  - Carol Tuning distributed a draft of the manual contents and stated it is currently being reviewed by the BRICH and By Name List committees.
  - This manual will outline community-wide procedures and will be part of the Permanent Supportive Housing Manual and will be provided to all front-line staff.
  - The By Name List Reporting Form and Release of Confidential Information will also be added to the procedure manual.
  - CoC members were asked to review and prepare for a formal vote at the February meeting.
- **Community Performance and Spending Report – Matt Crookshank**
  - Matt Crookshank distributed and reviewed a report on December outcomes which includes all HMIS projects.
  - Most projects are close to the mid-year mark (50%) and spending seems to be on target for DHCD, ESG and HUD.
  - Carol Tuning noted that we are very close to becoming a “high performing community”.
- **Point in Time Update – Carol Tuning**
  - January 25 is the scheduled PIT count. The HMIS system will be used to process the information more efficiently. If the client is in the system, VISPDAT information will automatically populate fields.
  - Rural areas will be using paper intakes.
  - Jefferson College of Health students will be assisting the street team
- **Strategic Business Plan – Dan Merenda**
  - Alison Jorgensen distributed a copy of the information that was developed during the planning meeting at Greene Memorial.
  - “Goal” Committees have evolved into the following: Data Quality, By Name, and Coordinated Entry. Sign-Up sheets were distributed and members were asked to join a committee of their choice.
  - Dan asked the CoC Committee to review the action steps and provide feedback on additions or changes.
  - Comments are due to Dan (copy Alison and Carol) by February 15<sup>th</sup>.
  - The Strategic Plan will become a regular part of the CoC agenda each month.



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- **BNL Committee Updates**

- YOUTH – Ali Hamed-Moore stated there are 6 active, 2 inactive, and 2 housed.
- CHRONICALLY HOMELESS – Ali reported there are 22 active and 31 on the “high-score list”. The process is slow moving, and CoC needs to discuss what to do when the PSH funds are used up.
- Dan Merenda asked if grant opportunities were pursued with the Workforce Investment Board and stated we should ask Jake Gilmer to one of the CoC meetings.
- WIOA is Workforce Innovations Opportunity Act.
- VETERANS –Carol Tuning reported 18 veterans were housed in November.

- **Other Information**

- Matt Crookshank stated the CHRC has two open positions for Prevention Housing Coordinator.
- Tamy Mann stated that Rapid Rehousing and Domestic Violence programs in our area have received national recognition.
- Captain Monica Seiler reviewed recent changes to the Red Shield Lodge.
  - New Program is called “Life Recovery Initiative” and is more of a back-to-work program.
  - Referrals are processed through HAT.
  - The program is designed for 40 residents for a 6 month period.
- 2017 National Conference on Ending Family and Youth Homelessness  
Marriott in Houston, Texas  
February 23-24, 2017

**The next meeting of the CoC will be February 21, 2017  
at the Council of Community Services**